



Replacing a Gold Supervisor card issued under Industry Accreditation



STEP 2: Register for an Experienced Worker NVQ Assessment

Identify the appropriate NVQ Level 3 or 4 for your occupation.

You DO NOT need to attend college, but you will need to **find an NVQ provider** that can undertake your assessment which can be achieved **using various routes including an on-site assessment.**

Your NVQ provider will guide you on anything you need to provide to complete the assessment.

STEP 3: Complete your NVQ route suitable for experienced supervisors

The length of time to completion of the NVQ will depend on your experience, the evidence you have to hand, and the type of **assessment method**, so ensure you register for your assessment as soon as possible.

If your Industry Accreditation card expires before you have completed your NVQ you can apply for a temporary **Red Experienced Supervisor Card**.

STEP 4: Complete Health & Safety Training and get your CSR card

Find an Accredited CSR Training Provider to complete your one day CSR Site Safety for Supervisor refresher course and Supervisor Touch Screen Test if renewing your Supervisor card. Or if you are applying for a **AQP or PQP card** complete one of the specified manager or senior manager health and safety training courses, applicable to the level at which you operate within your organisation.

On completion, the CSR Training Provider will apply for your card.

STEP 5: Claim a CITB grant

CITBNI offers grants for existing worker NVQ achievements to those employers who are registered. Please visit the **CITBNI website** for further details or contact a member of the CITBNI grants team on 028 9082 5466 or **e-mail grants@citbni.co.uk**